

International Transfers - Outbound

Transferring a member from your church to a church outside of North America is different from a regular transfer in several ways since the international clerk does not use eAdventist:

1. You will receive the request by mail or email, since the international clerk does not use eAdventist.
2. The international clerk will not be able to enter his/her "accept" vote in eAdventist.

Requesting

If the international church is not already listed in eAdventist, use "request new" (under the Organizations menu section) and provide as much information as you have. We will let you know when it has been added.

You will need to enter the "request" in eAdventist on behalf of the international clerk. Use "Request Transfer" and choose "to an Offsystem church (from my church)".

Granting

Enter your church's "grant" vote the usual way. Your conference clerk will notify the international church (by mail or email) that the transfer has been granted.

Accepting

When the international clerk notifies your conference clerk that the request has been accepted, your conference clerk will enter the international church's "accept" vote. eAdventist will notify you (by email) and the transfer will move to the "Completed" tab of your "Transfers" page.

 [Still need help? Contact Us \(#contactModal\)](#) Last updated on December 9, 2014